

Members Present: Leighton Price, Christine Pratt, Alan Zanotti, Charlie Bletzer & Richard Knox

Absent: Dick Quintal & Donna Fernandes

5:02 pm Call to order and public comment –

There is no public comment at this time.

5:01 p.m. Park Plymouth –

Mr. Ruggiero is not present at the meeting tonight due to Jury Duty obligations.

Computer for P&D Tracking:

Ms. Pratt mailed a check to DELL for the P&D tracking computer.

President on vacation:

Mr. Price will be away on October 6 and 13 and requests Mr. Zanotti lead the meetings during his absence.

Hearing Appeals Officer Quarterly Report:

Ms. Pratt will email John Lundborn and request he attend either the October 6 or October 13 meeting to give the Board his quarterly report on the Appeals process.

5:04 pm Financial Information –

Bills:

Joyfly Buzz PR | Marketing

Kim McDonough	
Park Plymouth Office	
Week ending 9-25-09	\$400.00

JR Lundborn

Invoice #33	
Hearing Requests	\$760.00

Mr. Knox motions and Mr. Zanotti seconds to pay the bills **Passed | 4-0-0**

Ms. Pratt will draw \$57,000 from the General Operating account and mail it Express Mail to Central for the final equipment lease payment.

5:07 pm Mr. Bletzer arrives

Mr. Knox motions and Mr. Zanotti seconds to draw these funds from the General Operating account **Passed | 5-0-0**

1954 Regulations Update:

Ms. Pratt explains her research results of the six codification companies and the example RFP she emailed to the Board. She will ask the Town Manager’s office what types of files they require from the Codification Company and will modify the draft to reflect those specifications. Attorney Marzelli will review the RFP when he returns from vacation on Monday.

Parking and traffic are two separate components of the Codification process, with PGDC being responsible for parking and traffic, the Town. Preliminary discussion has taken place between PGDC and the Town about sharing financial responsibility for this project.

Bike Racks

Ms. Pratt will forward an application, a check payable to CNC for \$55.00, a product catalog and letters of support from local businesses complete with bike rack locations, to Economic Development, so PGDC can meet with the Historic District Commission on October 7 or October 14 for their endorsement of this project.

Mr. Bletzer motions and Mr. Zanotti seconds to approve payment of \$55.00, payable to CNC, for two weeks of advertising PGDC’s intent to place bike racks in the Historic District

Passed | 5-0-0

PRA request regarding the 1820 courthouse:

The Board discusses Plymouth Redevelopment Authority’s request that someone from PGDC participate in the Consortium for the purchase of the 1820 Courthouse. Ms. Pratt expresses her interest in filling this position. The entire Board discusses the important role the Courthouse plays in parking and revitalizing the Downtown’s economic footprint.

Mr. Zanotti motions and Mr. Knox seconds for Ms. Pratt to represent PGDC on this Consortium

Passed | 5-0-0

5:44 pm Further discussion of a draft MOA

The Board reviews language in the Draft MOA and makes modifications. Mr. Price asks the Board to meet with Mrs. Arrighi sometime during his absence to go over the details.

6:25 pm Planning for parking, Meetings, etc.

Mr. Knox shares the results of his meeting with local businesses on September 24, 2009 with the Board. Turnout was very poor, however, he did receive a few emails from concerned businesses offering their suggestions. His last meeting is tomorrow at Cordage Park with Denis Hanks of the Chamber of Commerce.

6:33 pm Special Events Policy –

The Board reviews language and modifies the Draft Special Events Policy, and considers which events they should grant annual parking exemptions. Ms. Pratt will make the suggested changes and represent them to the Board another time.

6:50 pm Management Position –

Kim shares advertising costs for the Park Plymouth Management Position; she needs a credit card to place the ads. Since the Board already authorized an advertising cost not to exceed \$2,500.00, Ms. Pratt will reimburse Kim any personal credit card expenses she incurs for the advertisement of this position.

7:01 Ms. Pratt and Mr. Knox motion to adjourn

Mr. Zanotti will lead next week's meeting in Mr. Price's absence.

Passed |5-0-0

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: _____ Date: _____
Alan P. Zanotti, Secretary